

RECORD OF PROCEEDINGS

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Minutes of Buckeye Local Board of Education Regular Meeting
Held January 15, 2008 – 7:00 P.M. – Braden Junior High

REGULAR MEETING

MEMBERS PRESENT

Jackie Hillyer, President
Norah Anderson, Vice President
Mark Estock
Sharon Schoneman
Mary B. Wisnyai

Also present were Superintendent Nancy L. Williams and Treasurer Sherry L. Hamilton.

CITIZENS PRESENT

| | | |
|---------------|---------------|-------------|
| Anita Obhof | Jim Hernandez | Resa Bilbie |
| Rich Kreisher | Brian Harper | |

PLEDGE OF ALLEGIANCE

21.08 APPROVAL OF MINUTES

Mrs. Wisnyai moved and seconded by Mrs. Schoneman that the minutes of the December 18, 2007, regular meeting be approved.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Schoneman, Mrs. Anderson, Mr. Estock and Ms. Hillyer.
Motion carried.

COMMUNICATIONS

Nancy Williams presented each Board Member with a Certificate of Appreciation.
Jim Hernandez gave the Kingsville Library monthly report.

PUBLIC PARTICIPATION RELATED TO AGENDA

No public participation related to agenda items to report.

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TREASURER'S REPORT

RECOMMENDATIONS

It is the recommendation of the treasurer that the Board approve the following items.

22.08 BILLS PAID IN DECEMBER

Mr. Estock moved and seconded by Mrs. Anderson that the list of bills paid in December, as sent to the Board on January 9, 2008, be approved.

ROLL CALL: Ayes: Mr. Estock, Mrs. Anderson, Mrs. Schoneman, Mrs. Wisnyai and Ms. Hillyer.
Motion carried.

23.08 FINANCIAL REPORTS

Mrs. Estock moved and seconded by Mrs. Wisnyai that the financial reports, as sent to the Board on January 9, 2008, be approved.

ROLL CALL: Ayes: Mr. Estock, Mrs. Wisnyai, Mrs. Anderson, Mrs. Schoneman and Ms. Hillyer.
Motion carried.

SUPERINTENDENT'S REPORT

INFORMATION

VALUE-ADDED DATA

Ms. Williams presented and explained the new value-added data that will become part of the report card in August 2008.

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SUPERINTENDENT'S REPORT

INFORMATION

It is the recommendation of the superintendent that the Board approve the following items.

24.08 OPERATIONAL SUBSTITUTE RATES

Mrs. Schoneman moved and seconded by Mrs. Anderson to adopt new pay rates for the following operational substitutes and student workers, effective January 1, 2008.

| | |
|--------------------|---------------|
| bus driver | \$11.40 / hr. |
| summer maintenance | \$ 7.00 / hr. |
| student worker | \$ 7.00 / hr. |

ROLL CALL: Ayes: Mrs. Schoneman, Mrs. Anderson, Mr. Estock, Mrs. Wisnyai and Ms. Hillyer.
Motion carried.

25.08 JOB DESCRIPTION

Mrs. Anderson moved and seconded by Mrs. Schoneman to approve the revised job description for head bus mechanic, as found in **Exhibit 2008.01**.

ROLL CALL: Ayes: Mrs. Anderson, Mrs. Schoneman, Mr. Estock, Mrs. Wisnyai and Ms. Hillyer.
Motion carried.

26.08 ACCEPT GIFTS

Mrs. Wisnyai moved and seconded by Mrs. Anderson to accept the following gifts to the board of education.

Marge Kubichek

Electro-lux vacuum cleaner (1930's)
for Edgewood Sr. High – to be used in class plays

Tony O's Deli and Catering

\$325

chest type refrigerator/freezer
for Kingsville Elementary – to be used at school and PTO functions

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Mr. Estock, Mrs. Schoneman and Ms. Hillyer.
Motion carried.

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27.08 PERSONNEL

Mrs. Wisnyai moved and seconded by Mrs. Anderson to approve the following personnel changes.

RESIGNATION

Cathy DuFour, crossing-guard at Wallace H. Braden Jr. High, effective January 14, 2008

FAMILY MEDICAL LEAVE

Dorothy Toth, central office receptionist, from December 5, 2007 through no longer than February 27, 2008

Kathy March, bus driver, from September 21, 2007 through no longer than December 14, 2007

CHANGE IN ASSIGNMENT – FOR PUBLIC ACKNOWLEDGEMENT ONLY

Resa Bilbie from bus #30, North Kingsville, to bus #28, Kingsville, effective January 7, 2008. Step 6 of 6, \$16.91/hr.

Kathy March from bus #7, Pierpont, to bus #13, Ridgeview, effective January 22, 2008. Step 6 of 6, \$16.91/ hr.

APPOINTMENTS – Extracurricular and Special Fee Assignment

| <u>Name</u> | <u>Position</u> | <u>Yrs. Exp.</u> | <u>Start Date</u> | <u>Salary</u> |
|-----------------|-----------------|------------------|-------------------|---------------|
| Barbara Lambert | Head Girls Golf | 0 | 8/4/08 | \$2,432.40 |

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Mr. Estock, Mrs. Schoneman and Ms. Hillyer.
Motion carried.

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

COMMUNITY ENGAGEMENT – LONG RANGE PLANNING

Jackie Hillyer informed the Board of the community engagement management team meeting scheduled for January 23, 2008, and informed all in attendance of the focus group discussions that will be held throughout the district on February 19, 2008.

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COMMUNITY STRATEGIES

Locating an outside entity to provide an accurate mailing list was discussed. Information regarding a printer is to be sent to Ms. Williams for further follow-up.

Also, it was suggested that another coffee be held and to have a board member available at club/booster meetings and district programs.

ELECTRONIC BOARD DOCUMENTS

It was the consensus of the Board to continue sending documents electronically. Board members would like to be provided hard copies or visual presentations of items to be discussed.

VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

Resa Bilbie, a parent of a high school student, shared her concerns about the elimination of enrichment next school year.

ANALYSIS OF THE + / Δ CHARTS FROM 2007

After reviewing the charts from last year, it was determined that the following were the top three + items:

- 1) board members being well prepared
- 2) open, honest discussion
- 3) less storage of paper data / email .pdf

and the following were the top three Δ items:

- 1) limit number and length of reports; conference reports over several meetings; work session for policy review / systems check
- 2) audio problems
- 3) attendance / all members should be present

28.08 ADJOURNMENT

Mrs. Wisnyai moved and seconded by Mrs. Anderson to adjourn this regular meeting at 8:50 P.M.

ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Anderson, Mr. Estock, Mrs. Schoneman and Ms. Hillyer.
Motion carried.

JACQUELINE HILLYER
PRESIDENT

Attest:

SHERRY L. HAMILTON
TREASURER